



DEPARTMENT OF THE NAVY

NAVAL RESERVE PERSONNEL CENTER
NEW ORLEANS LOUISIANA 70140-7800

1420

N52

Dear IRR Member:

As a member of the Individual Ready Reserve (IRR) you are obligated by Title 10 US Code Section 10149 to keep the Navy informed of any changes that would prevent you from being mobilized. The following questionnaire is provided to assist you in updating your mobilization status. Please complete and return it within 30 days. You are reminded that failure to keep the Navy informed of your mobilization status may result in your recall to active duty for a period of up to 45 days, your transfer to the Standby Ready Reserve inactive status, or your immediate processing for separation per Title 10 US Code and DOD Directives. Such actions may affect your continued participation in the Naval Reserve, characterization of discharge and entitlement to Veteran's Benefits. If you have any questions concerning your military obligation or participation as a Reservist, please contact Naval Reserve Personnel Center at **1-800-535-2699** during our normal working hours (Mon - Fri from 0730 - 2000 CST). Thank you for your support of the Naval Reserve.

PRIVACY ACT STATEMENT

Authority to request this information is contained in Title 10 US Code Section 10149, Continual Screening of the Ready Reserve. The purpose and use of this data is to allow the Department of the Navy to update military personnel records and identify Naval Reserve resources.			
	No	Yes	Please include:
Have you had a change in your marital or dependent status?	<input type="checkbox"/>	<input type="checkbox"/>	IF YES, NEW STATUS: PLEASE ATTACH DOCUMENTATION.
Do you have a medical or physical condition that might prevent your mobilization or restrict your assignment?	<input type="checkbox"/>	<input type="checkbox"/>	IF YES, PLEASE PROVIDE EXPLANATION BELOW AND DOCUMENTATION FROM YOUR PHYSICIAN OF CASE HISTORY, DIAGNOSIS AND PROGNOSIS.
Do you know of any reason why you would be unavailable to report to a mobilization site within seven (7) days?	<input type="checkbox"/>	<input type="checkbox"/>	IF YOUR INABILITY TO MOBILIZE IS NOT TEMPORARY IN NATURE, PLEASE PROVIDE AN EXPLANATION BELOW AND/OR DOCUMENTATION. IF YOU ARE EXPERIENCING A TEMPORARY HARDSHIP AT THE TIME OF MOBILIZATION, A DELAY OR EXEMPTION MAY BE CONSIDERED, BASED ON YOUR CIRCUMSTANCES.

Please complete the section below even if you have no changes:			
NAME:	Rank/Rate:	SSN:	
STREET:	APT:		
CITY:	STATE:	ZIP:	
PHONE: Home/Cell:	Work:		
E-Mail Address:			
Additional Information:			

**UNITED STATES NAVAL RESERVE
SCREENING QUESTIONNAIRE
TRAINING/EXPERIENCE**

NAME: Rank/Rate: SSN:

1. **Higher Education** - Enclose copies of certificates or other official documents to substantiate changes not reflected in your record. **DO NOT include papers, professional articles, or similar material. Documents will not be returned.**

Name Location	Dates Attended (mm/dd/yyyy)	Hours Earned	Degree Type	Major Field of Study and Specialization

2. **Civilian Employment:** - DOD requires each service to capture and maintain current and accurate civilian employment-related information on each Reserve member annually. The purpose for collecting this information is to achieve fair treatment between members in the Ready Reserve who are being considered for recall to active duty without their consent, ensure that there will be no significant attrition of Ready Reserve members or units during a mobilization and to inform Reserve Component members and their employers of their rights, benefits, and obligations under the Uniformed Services Employment and Reemployment Rights Act (USERRA). Please go to "<https://www.dmdc.osd.mil/Guard-ReservePortal>" (exactly as shown) and provide the data requested, **even if you are unemployed or a student.** If you do not have access to the Internet call **1-800-535-2699** for assistance.

3. **Foreign Language Skills**

Foreign Language:	Proficiency Source: A=Civilian Course B=Defense Lang Inst C=Foreign Resident D=Home Environment E=Military School F=Self-Study	Proficiency Level: 1=Elementary 4=Advanced 2=Limited 5=Fluent 3=General			
		Speak	Write	Read	Listen

I have updated my civilian employment data: YES ☐ NO ☐

I certify the above information to be true and correct.

SIGNATURE: _____ DATE: _____
(mm/dd/yyyy)

Mail to: COMMANDING OFFICER
NAVRESPERSCEM CODE N52
5722 INTEGRITY DRIVE, BLDG 239
MILLINGTON, TN 38054-0002

FAX: 1-901-874-2670 or 901-874-2670
Phone: 1-800-535-2699

E-Mail: nrpc.irr@navy.mil
Be sure to 'Save' before attaching.
Warning: Information sent by E-mail is in clear text and not secure. The information may be viewed by others.